TEACHING & LEARNING COUNCIL RETREAT AGENDA

**Date**: October 10, 2025 | **Time**: 1:00-4:00 p.m. | **Location**: Zoom | **Recorder**: Kelly White

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| **Purpose** | **Guiding Principles** |
| Annual Planning Retreat |  |

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| **Topic/Items** | **Category** | **Facilitator** | **Allotted Time** | **Key Points: Provide 50 words or less on expected outcome** |
| *If using AI notetaking or recording, remind participants that recording/AI notetaking will be used before enabling this feature.* |
| Reading of Land and Labor Acknowledgement |  |  | 5 min |  |
| 1. **Intro / Icebreaker**
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information | Carol Burnell and David Plotkin | 10 min |  |
| 1. **What went well? What do we want to improve?**
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information | Carol Burnell | 30 min | 1. Cadence of meetings? Work groups?
2. Agenda setting?
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| 1. **Introduction: Annual priorities for Teaching & Learning Council**
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information | David Plotkin | 20 min | 1. Review summary from InSS Inservice
2. State or accreditation requirements? Excellence in Equitable Teaching and Learning Strategic Priority; Assessment
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| Break |  |  | 10 min |  |
| 1. **Discuss and decide on priorities**
 | [x]  Discussion[x]  Decision[ ]  Advocacy[x]  Information | Carol Burnell and David Plotkin | 80 min |  |
| 1. **Next steps**
 | [x]  Discussion[x]  Decision[ ]  Advocacy[x]  Information | Carol Burnell | 20 min |  |

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| **Future Agenda Items for Meetings** |
|  **Topic/Item** | **Category** | **Key Points: Provide 50 words or less on expected outcome** | **Facilitator** |
| 1. **Budget Process**
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information | The role of this council and associated committees in the budget process |  |
| 1. **Follow up on Communication Process and Online Resources**
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information | See above, also include Teams training |  |
| 1. **InSS recommendation on priorities**
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information | Possible recommendation coming for us to consider in next year’s priorities |  |
| **Upcoming Meeting Date** | **Start Time** | **End Time** | **Location** |
| November 7, 2025 | 2:00 p.m. | 3:30 p.m. | Virtual via Zoom |
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| **Members in Attendance** | **Council Co-Chairs:**[ ]  Carol Burnell[ ]  David Plotkin**Recorder:**[ ]  Kelly White | **Members:**[ ]  Martha Bailey[ ]  Dustin Bare[ ]  Katrina Boone[ ]  Jennifer Bown[ ]  Armetta Burney[ ]  Jil Freeman | [ ]  Kari Hiatt[ ]  Jane Littlefield[ ]  Sarah Parker[ ]  Scot Pruyn[ ]  AJ Smith[ ]  DW Wood |