TEACHING & LEARNING COUNCIL RETREAT AGENDA

**Date**: October 10, 2025 | **Time**: 1:00-4:00 p.m. | **Location**: Zoom | **Recorder**: Kelly White

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| **Purpose** | **Guiding Principles** |
| Annual Planning Retreat |  |

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| **Topic/Items** | **Category** | **Facilitator** | **Allotted Time** | **Key Points: Provide 50 words or less on expected outcome** |
| *If using AI notetaking or recording, remind participants that recording/AI notetaking will be used before enabling this feature.* | | | | |
| Reading of Land and Labor Acknowledgement |  |  | 5 min |  |
| 1. **Intro / Icebreaker** | Discussion  Decision  Advocacy  Information | Carol Burnell and David Plotkin | 10 min |  |
| 1. **What went well? What do we want to improve?** | Discussion  Decision  Advocacy  Information | Carol Burnell | 30 min | 1. Cadence of meetings? Work groups? 2. Agenda setting? |
| 1. **Introduction: Annual priorities for Teaching & Learning Council** | Discussion  Decision  Advocacy  Information | David Plotkin | 20 min | 1. Review summary from InSS Inservice 2. State or accreditation requirements? Excellence in Equitable Teaching and Learning Strategic Priority; Assessment |
| Break |  |  | 10 min |  |
| 1. **Discuss and decide on priorities** | Discussion  Decision  Advocacy  Information | Carol Burnell and David Plotkin | 80 min |  |
| 1. **Next steps** | Discussion  Decision  Advocacy  Information | Carol Burnell | 20 min |  |

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| **Future Agenda Items for Meetings** | | | | | |
| **Topic/Item** | **Category** | | **Key Points: Provide 50 words or less on expected outcome** | | **Facilitator** |
| 1. **Budget Process** | Discussion  Decision  Advocacy  Information | | The role of this council and associated committees in the budget process | |  |
| 1. **Follow up on Communication Process and Online Resources** | Discussion  Decision  Advocacy  Information | | See above, also include Teams training | |  |
| 1. **InSS recommendation on priorities** | Discussion  Decision  Advocacy  Information | | Possible recommendation coming for us to consider in next year’s priorities | |  |
| **Upcoming Meeting Date** | | **Start Time** | **End Time** | **Location** | |
| November 7, 2025 | | 2:00 p.m. | 3:30 p.m. | Virtual via Zoom | |
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| **Members in Attendance** | **Council Co-Chairs:**  Carol Burnell  David Plotkin  **Recorder:**  Kelly White | **Members:**  Martha Bailey  Dustin Bare  Katrina Boone  Jennifer Bown  Armetta Burney  Jil Freeman | Kari Hiatt  Jane Littlefield  Sarah Parker  Scot Pruyn  AJ Smith  DW Wood |